

**SEWER REPLACEMENT  
NOTIFICATION AND REQUEST FOR INSPECTION (NRI)**

WATERSHED MANAGEMENT ORDINANCE  
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO  
111 EAST ERIE STREET, CHICAGO, ILLINOIS 60611  
312-751-3260

1. PROJECT INFORMATION

Name and description of project: \_\_\_\_\_

Location of project (street address or with respect to two major streets): \_\_\_\_\_

Municipality (Township, if unincorporated): \_\_\_\_\_

Related MWRD Sewer Permit and/or Watershed Management Permit Number, if known: \_\_\_\_\_

2. PROJECT

Development Area: \_\_\_\_\_ acres

Is the project located within the floodplain?  Yes  No

Tributary to:  Combined Sewer  Separate Sewer/Waterway

3. PROJECT TYPE

Government/Municipal  Commercial  Industrial  Residential  Private Utility  
 Institutional  Recreational  Sewer Rehabilitation  Other \_\_\_\_\_

4. SCOPE OF CONSTRUCTION\*

Work consists of :  Sewer main repair  Replacement  Relining  Spot repairs  
 Building sewer service replacement/relining  Existing manholes to be reconstructed  New manhole(s)  
 Grease trap (s)  Oil separator(s)  Mud basin (s)  Other \_\_\_\_\_

Reason for repair/  
replacement:  Collapse  Deterioration  Suspected breaks  Building Alterations  
 Excessive Infiltration/Inflow  Other \_\_\_\_\_

\*Bedding must be used for new or replacement sewer work as required by MWRD specifications.

5. PIPE MATERIAL AND JOINTS

	Diameter	Length	Material and Specification	Joint and Specification	No. of Structure (s).
EXISTING					
PROPOSED					

6. PERMITTEE (MUNICIPALITY)

I hereby certify that the project described herein will be constructed in accordance with all applicable requirements and necessary supervision will be provided.

Address: \_\_\_\_\_  
 \_\_\_\_\_ Zip: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

7. CO-PERMITTEE (OWNER)

We have read and thoroughly understand the conditions and requirements of this permit application

Company: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_ Zip: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

FOR MWRD USE ONLY	
NRI APPROVAL	
By: _____	Date Issued: _____
(Local Sewer Systems)	
Fee Paid \$ _____	
Atlas Sheet _____	Location: Horizontal (hh) _____ Vertical (vv) _____
Service Basin _____	Drainage Basin Code _____

1. **APPLICABILITY:** This form may be used in lieu of a standard Watershed Management Permit form only if the works consist of:
  - A. A development area less than 0.5 acres, or the new impervious area created for a Right-of-Way (ROW) project is less than 0.5 acres.
  - B. Sewer reconstruction, relining, rehabilitation.  
Sewer reconstruction, replacement, repair (including spot repairs involving excavation) on public right-of-way or utility easement, including appurtenances, using the same alignment (same trench); or,  
  
Reconstruction of an existing building sewer service, including the addition of an inspection or maintenance manhole, with no change in alignment. Reconstructed sewers must be of the same diameter as that being replaced; and/or,
  - C. Minor New construction  
The addition of a grease trap/separator, triple basin, or maintenance inspection manhole or mud basin with less than 25 linear feet of new sewer service construction with no new connection to an existing sewer main, in conjunction with building alteration, and/or change in ownership or use. Plans are required for new construction.

This form shall not be used if the alignment is changed more than 5 feet horizontally, if new service areas are added, if new sewer work would require stormwater management facilities, if work includes new or reconstructed outfalls to a waterway or new or reconstructed lift stations, or if reconstructed/replaced sewers will be larger in diameter than the existing sewer (including via pipe bursting). For these cases, a standard Watershed Management Permit is required.
2. **BYPASS SYSTEMS:** Bypass systems and piping are prohibited in all waterways, creeks, canals, channels, ditches, rivers, ponds, floodplains, riparian environments, wetlands, or any other system used to drain and convey groundwater or stormwater. Bypass systems shall be capable of maintaining the full capacity of any rehabilitated/replaced/relocated sewers and structures so that service for all facilities connected to the affected sections of the rehabilitated/replaced/relocated sewers and structures is not disrupted and maintained at all times. Bypass systems and piping shall be constructed of watertight material and joints. The Permittee and/or Co-Permittee shall take measures to properly operate and maintain the bypass system and piping to ensure there is no leakage or accidental discharge of flow.
3. **INSTRUCTIONS FOR FILING FORMS:** Submit two (2) original signed NRI forms; complete all information or indicate non-applicability; do not leave any blank spaces; use "X" for checking applicable information. Submit two (2) copies of location map and plans. Address all correspondence to Local Sewer Systems Section; for any inquiries or assistance, call (312) 751-3260. The Watershed Management Ordinance (WMO) and Technical Guidance Manual (TGM) can be found online at [wmo.mwrdd.org](http://wmo.mwrdd.org).  
  
Make written submittal sufficiently in advance. Give advance notice of at least two (2) working days before any work is started (telephone (708) 588-4055). For emergency repairs, give advance notice and obtain permission to start before any work is started, and proceed with written submittal. Failure to give advance notice and make written submittal as required constitutes a violation of the WMO.
4. **EXPIRATION:** This NRI will expire if construction has not started within one (1) year from the date of issuance. Construction under an expired NRI is deemed construction without a permit. Construction must be completed within one (1) year after start of construction.
5. **REVOCAION:** In issuing this NRI, the MWRD has relied upon the statements and representations made by the Applicant or his/her agent. Any incorrect statements or misrepresentations will be cause for revocation of this NRI, and all rights of the Applicant hereunder will immediately become null and void.
6. **PERMIT FEES:** The permit fee to be presented with the NRI applications is \$250.00 plus \$5.00 per linear foot of sewer. (There is no fee for government public works projects.) The Fee Payment Voucher form is to be completed and submitted as instructed on that form. This NRI application will not be processed unless the fee, where applicable, is paid in full.

-----INSPECTION REPORT: (FOR MWRD USE ONLY)-----

1. TIME SCHEDULE:

Job start notification \_\_\_\_\_ Work started \_\_\_\_\_ Work completed \_\_\_\_\_

First inspection made \_\_\_\_\_ Total number of inspections made \_\_\_\_\_

2. SCOPE OF WORK:

- |   |  |                                      |                                       |
|---|--|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> New sewer          | <input type="checkbox"/> Rehabilitation / Lining | <input type="checkbox"/> Replacement | <input type="checkbox"/> Point repair |
| <input type="checkbox"/> New manhole        | <input type="checkbox"/> Oil separator           | <input type="checkbox"/> Grease trap | <input type="checkbox"/> Mud basin    |
| <input type="checkbox"/> Manhole Adjustment | <input type="checkbox"/> Manhole Reconstruction  | <input type="checkbox"/> Other _____ |                                       |
- SEWER TYPE:  Sanitary sewer       Combined sewer       Storm sewer
- MATERIALS:  Sewer pipe       Joints       Bedding

3. SUPERVISION AND TESTING:

Test or inspection performed by:  Consultant       Municipal employee       MWRD

Method of testing:  Televisive     Visual     Infiltration     Pressure test     Photo evidence

Name of inspector / entity: \_\_\_\_\_

Comments: \_\_\_\_\_

-----APPROVAL BY METROPOLITAN WATER RECLAMATION DISTRICT-----

The project has been inspected and is hereby approved. MWRD test method:  Visual     Other \_\_\_\_\_

This approval does not constitute a release from other obligations under the Watershed Management Ordinance.

Date: \_\_\_\_\_

MWRD Area Inspector

MWRD Area Engineer/Field Supervisor