Document 16.2 – Biosolids EMS Audit Schedule
Version Number: 4
Version Date: August 22, 2016

Purpose
This Document describes the schedule for verification, interim and internal audit.

Audit Cycle
Year 0: Full 3rd Party Verification Audit, Internal audit
Year 1: Interim audit (3rd party required)
Year 2: Interim audit (3rd party optional), Internal audit
Year 3: Interim audit (3rd party required)
Year 4: Interim audit (3rd party optional), Internal audit
Year 5: Re-verification audit (same as Year 0), 2013
Year 6: Interim audit (3rd party required), 2014
Year 7: Interim audit (3rd party optional), Internal audit, 2015
Year 8: Interim audit (3rd party required), Full Internal Audit, 2016
Year 9: Interim audit (3rd party optional), Internal audit, 2017
Year 10: Re-verification audit (same as Year 0), Full Internal Audit, 2018

The District has an Agreement with WEF through the Year 10 Re-Verification Audit. After the Re-Verification Audit in Year 10 the Audit requirements will be reduced for Third Party Audits and the Audit Cycle will be updated.

Revision History

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<tr>
<th>Version Number</th>
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<tr>
<td>0</td>
<td>12/12/05</td>
<td>Original Issue.</td>
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<tr>
<td>1</td>
<td>10/8/09</td>
<td>Updated Footer</td>
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<td>2</td>
<td>10/13/11</td>
<td>Edited Footer with Official Document Location</td>
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<td>3</td>
<td>04/19/12</td>
<td>Corrected years for internal audit from 8 to 9.</td>
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<td>4</td>
<td>8/22/16</td>
<td>Added Year 10 and Internal Audits to Year 7-10 and year audits will take place. Added language regarding the Agreement with WEF.</td>
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