REPORTING FACILITY NAME: ________________________________

FACILITY ADDRESS: ________________________________

CITY, STATE, ZIP CODE: ________________________________

User Account Number: ________________________________

Pursuant to Section 7f of the User Charge Ordinance, I, the User, elect to report under this Section and hereby agree to pay User Charges annually on the basis of District-approved estimates for flow or annual consumption based on water bills or water meter readings. I understand that, hereafter, the District will automatically bill me annually for the User Charge due and I will no longer be required to submit an Annual User Charge Certified Statement (RD-925) or a 7f Statement.

Please complete one of the sections below (Section A or Section B) to estimate your annual water usage:

Section A. Estimating Annual Water Usage Based on Water Bills:

1. Volume reported represents period from: __________ to __________
2. Total Annual Volume (gallons): ____________________
3. Total User Charge Due:
   Multiply total number of gallons in Line 2 by 0.0006667 $ __________

Section B. Estimating Annual Water Usage if you DO NOT receive water bills

Please check the type of facility below and supply the requested information in the space provided.

☐ 1. RELIGIOUS INSTITUTIONS, CHURCHES, MOSQUES, TEMPLES, SYNAGOGUES, ETC.
   
   Average attendance per service ______ x Number of services/year ______ x 12 gallons = ________ gallons

☐ 2. PARSONAGES, RETIREMENT/NURSING HOMES, HALF-WAY HOUSES, MENTAL INSTITUTIONS, ETC.
   
   a. Number of persons living in residence ______ x 365 days/year x 96 gallons = ________ gallons
   
   b. Number of employees ______ x Number of working days/year ______ x 9 gallons = ________ gallons

☐ 3. SCHOOLS

   Number of students and staff ______ x Number of school days/year ______ x 9 gallons = ________ gallons

☐ 4. OTHER CLUBS, SOCIAL ORGANIZATIONS, SOCIAL SERVICES, MEETINGS, ETC.

   Average Attendance ______ x Number of days/year facility is open ______ x 15 gallons = ________ gallons

5. Total User Charge Due:
   
   a. Add the total number of gallons: Sum of lines 1, 2a, 2b, 3, and 4: ________ gallons
   
   b. Multiply total number of gallons in Line 5a by 0.0006667 $ ________

Prepared By: ________________________________ Telephone No.: ________________________________

Certification: The undersigned, being first duly sworn on oath, deposes and says that he/she has examined this statement and its supporting documentation and to the best of his/her knowledge and belief, same are true, correct, and complete.

Signature of Officer/Owner: ________________________________

PRINT Name & Title: ________________________________

Telephone No.: ________________________________

Subscribed and sworn to me this ______ day of ______

Notary Public Seal

Mail the 7F Statement and supporting documentation to:

Metropolitan Water Reclamation District of Greater Chicago
PO Box 10687, Chicago, IL 60610-0687

Mail Payment along with the 925-V Payment Voucher to:

Metropolitan Water Reclamation District of Greater Chicago
Lock Box No. 98429, Chicago, IL 60693

For District Use Only

Year: 2019

Rate: 0.0006667

Post Date: __________
The Section 7f Reporting Option allows you to report and pay User Charges annually on the basis of District-approved estimates for flow or annual consumption based on water bills or water meter readings. By completing the Section 7f form, your facility will not be required to annually submit the RD-925 or any other documentation to the District. Your facility will be automatically billed annually.

Facility Information:

- Verify information and/or complete

Complete either Section A or Section B to estimate your annual water usage:

- Complete Section A if you receive water bills.
- Complete Section B if you do not receive water bills.

Section A Instructions

- Line 1: Enter the earliest and latest reading dates from your facility’s water bills.
- Line 2: The volume is calculated by doing the following:
  - Collect all water bills received in 2019, and enter:
    - First reading date from the first water bill.
    - Last reading date from the last water bill.
    - The total billed water usage days is the difference between the first and last reading dates on the water bills.
  - Sum the total water usage from all the water bills
    - If you have multiple water bill accounts, add the usage from all bills.
  - Prorate the total usage to 365 days
    - Multiply the total water usage from all water bills by 365 days and divide by the total billed water usage days
  - Convert the total water usage to gallons if necessary
    - If the water bill states it is "Usage in Thousands" multiply total water usage by 1,000.
    - If the water bill states it is in cubic feet, multiply the total water usage by 7.48.
    - If the water bill states it is in thousands of cubic feet, multiply the total water usage by 7480.
  - Enter the total water usage volume, in gallons, on Line 2 of Section A.
- Line 3: Multiply Line 2 by 0.0006667 and enter this number on Line 3. This is your Total User Charge Due.
- Enclose copies of all water bills used in your calculation.

Section B Instructions

- Lines 1 - 4: Select all facility types that best describe the operations of your facility.
  - Enter the average annual information requested on each line.
  - Compute the total, estimated water usage as described on each line.
- Line 5: Total User Charge Due
  - Line 5a: Sum the total estimated water usage from Lines 1, 2a, 2b, 3, and 4.
  - Line 5b: Multiply the total estimated water usage on Line 5a by 0.0006667. This is your Total User Charge Due.

If you have any questions, please contact the Pretreatment and Cost Recovery Section at (312) 751-3000 or you may direct your question by email to mwr-ucts@mwr.org.