



METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

925-V FOR THE YEAR 2018

What is Form 925-V and Do You Have To Use It?

It is a payment voucher you send with your check or money order for any balance due, as indicated on the "Total User Charge Due" line of your 2018 RD-925, User Charge Annual Certified Statement or Tax-Exempt User Charge Certified 7f Statement for Automatic Annual Billing.

How to Fill In Form 925-V

- Enter User Account No. (found on the top of the RD-925).
• Enter the amount you are paying by check or money order.
• Enter the Reporting Facility name, address and phone number.

How to Prepare Your Payment

- Make your check or money order payable to "Metropolitan Water Reclamation District" or "MWRD".
• Do not send cash.
• Please indicate your User ID and 2018-925V on the check.

How to Send In Your 2018 User Charge Payment and Form 925-V

- Cut Form 925-V along the dotted line.
• Do not staple or otherwise attach your payment to voucher 925-V. Leave them loose in the envelope.
• Mail payment and voucher 925-V by Wednesday, February 20, 2019 to the following address:

Metropolitan Water Reclamation District
Lockbox 98429
Chicago, IL 60693

REMINDER: DO NOT SEND your RD-925, User Charge Annual Certified Statement (and supporting documents) to the Lockbox address listed above. RD-925 forms submitted to the Lockbox will not be considered filed and may incur penalty charges. The above Lockbox address is to be used for payments only.

Please detach this portion and return with your payment.

Form with sections: 925-V (Metropolitan Water Reclamation District of Greater Chicago), Payment Voucher (User Account No., Payment Amount), Reporting Facility (Name, Address, City, State, Zip Code, Telephone), 2018 User Charge, and FOR DISTRICT USE ONLY (P/A, D/D, P/D, Ch, Ba).

Payable to:
Metropolitan Water Reclamation District
Lockbox 98429
Chicago, IL 60693

Due Date: February 20, 2019