*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

**Poplar Creek and Upper Salt Creek Watershed Planning Councils
AGENDA
Wednesday, January 10, 2023
10:30 a.m.
Zoom Video Conference
Please join the meeting from your computer, tablet, or smartphone.**
https://us02web.zoom.us/j/83208112743
**Meeting ID: 832 0811 2743
Passcode: PCUSWPC**

I.   Call to Order

II.   Roll Call

III.   October 11, 2023 Meeting Transcript (Attachment A)

IV.   Capital Improvements Update
Paul Jacobs will provide an update.
Action Requested: Informational

V.   Small Streams Maintenance
Douglas McClellan

VI.   MWRD Community Survey Results

VII.   Other Business

VIII.   Next Meeting
The next meeting of the Poplar Creek and Upper Salt Creek Watershed
Planning Councils will be held April 10 at 10:30 am via Zoom video
conference.

IX.   Adjournment

1   POPLAR CREEK AND UPPER SALT CREEK

2   WATERSHED PLANNING COUNCILS

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4   *   *   *   *   *

5

6   Held on Wednesday, October 11, 2023,

7   commencing at the hour of 10:30 o'clock, a.m., via

8   Zoom.

9

10   PRESENT:

11   NORTHWEST MUNICIPAL CONFERENCE:

                       Eric Czarnota

12   Mark Fowler

13

14   METROPOLITAN WATER RECLAMATION DISTRICT

                       Teresa Albano

15   Rich Fisher

                       Laurel Haynes

16   Joe Kratzer

                       George Velez

17   Annie Wright

18

         ALSO PRESENT:

19   Caleb Hanson - Hanover Township

20   Renee Schroyer - Elk Grove Village

21   Natalie Karney - South Barrington

22   Ron Rudd - Elgin

23   Paul Redman - Hoffman Estates

24   Anna Chychula - Palatine Township

1   MR. CZARNOTA: I'll call the meeting of the

2   Poplar Creek and Upper Salt Creek Planning Council

3   for Wednesday, October 11th.

4   And now we'll do roll call. So the

5   roll call for the Poplar Creek Watershed is:

6   Barrington Hills, Bartlett, Elgin, Hoffman Estates,

7   Schaumburg, South Barrington, Streamwood,

8   Unincorporated Cook County, Barrington Township,

9   Hanover Township, Palatine Township and Schaumburg

10   Township.

11   And for the Upper Salt Creek

12   Watershed we have: Arlington Heights, Deer Park, Elk

13   Grove Village, Hoffman Estates, Inverness, Palatine,

14   Rolling Meadows, Schaumburg, Roselle, Unincorporated

15   Cook County, Elk Grove Township, Palatine Township,

16   Schaumburg Township and Wheeling Township.

17   If you could please put your

18   organization into the chat for our court reporter so

19   we can get attendance.

20   And with that, we will move on to

21   stormwater management services in areas outside of

22   the MWRD, and that will be done by Managing Civil

23   Engineer Joe Kratzer, who will be presenting.

24   MR. KRATZER: I'll be sharing some slides

1   here in a second, and I just wanted to introduce

2   myself. I'm Joe Kratzer, I'm a Managing Civil

3   Engineer for the Stormwater Management Section and

4   Engineering Department at the District, and I'm going

5   to be talking to you today about an initiative we've

6   been kind of working through for a number of years,

7   and I'll go ahead and pop up my presentation here.

8   So thank you to the Watershed

9   Councils today for allowing us to talk about the

10   issue in the areas outside of Cook County and some of

11   the efforts we've been undertaking to collect

12   information about these areas.

13   Again, my name is Joe Kratzer, with

14   MWRD in the Stormwater Management Section, and I will

15   go through some slides here.

16   So I just wanted to set kind of the

17   baseline for this discussion, talk about our enabling

18   legislation and an amendment that was granted to

19   allow us to collect fees in the areas outside the

20   District to provide services.

21   Public 93-1049 was enacted in 2004,

22   and it gave the District general responsibility and

23   supervision for stormwater management in Cook County.

24   It authorized us to collect an additional stormwater

1 similar tax through a levy on property located within

2 the District.

3   And then in 2007, I think it was,

4 Public Act 95-0669 amended our enabling legislation,

5 and it kind of specified the types of services that

6 the District could perform outside of our corporate

7 boundaries, but within Cook County, and then added a

8 provision to allow all units of local government to

9 collect fees and remit the collected fees to the

10 District for stormwater services.

11   Currently, there are approximately

12 48,000 parcels within Cook County but outside the

13 District's corporate boundaries. This represents

14 approximately 7.9 percent of the land area, but it's

15 really only about 2.3 percent of the population and

16 only 1.8 percent of the equalized assessed value of

17 the county. I'll get a little bit more into the EAV.

18   In Northwest Cook County, there are

19 a number of communities: Barrington, Barrington,

20 Hills, and I'll go through the list on the next

21 slide, but you can kind of see on the left-hand side

22 of the map where our boundary is in that redline.

23 And there are some communities that are, you know,

24 kind of within and have small portions outside of our

1   boundaries, and there are some communities in Cook

2   County that may be multi-community counties that have

3   just a little piece of land in our corporate

4   boundaries. But you know, generally, there's about

5   20 municipalities and a handful of townships partly

6   or entirely outside of our corporate boundaries. And

7   I wanted to mention, in general, in Northwest Cook

8   County, the area outside of the District generally

9   drains towards the Fox River through tributaries such

10   as Spring Creek and Flint Creek.

11   This is just a list of the

12   communities. There is actually 24 communities, five

13   townships. Many of those communities, these are the

14   ones noted with an asterisk, are multi-community

15   municipalities, and most of those have adopted

16   stormwater development ordinances of neighboring

17   communities where their boundaries extend. Some

18   examples of the northwest area -- northwest portion

19   of Cook include Barrington, Barrington Hills, Deer

20   Park, and East Dundee, which have all adopted the

21   Lake County Watershed Development Ordinance, and the

22   City of Elgin, which adopted Kane County's ordinance.

23   So earlier this year, we performed a

24   survey of the communities -- of these 24 communities

1   and the townships partly or entirely outside of the

2   District's boundaries. We asked a series of

3   questions related to their stormwater management

4   needs, along with a couple of questions about the

5   collection of fees for stormwater services in this

6   area since we don't currently have a mechanism to

7   collect revenue for those service like we do within

8   our boundaries.

9   I want to just quickly show the

10 overall survey response rate and thank all of those

11 who participated. Approximately, half of the

12 communities responded. And we really pushed hard on

13 the communities that have large areas that -- large

14 land areas that either would makeup -- would provide

15 the most input for us.

16   So we noted that the half that

17 responded represent nearly 90 percent of the land

18 area in Cook County that is outside of our boundary.

19 There's a few communities that have very little land,

20 you can see like for example, up in this area

21 Streamwood, there is only, you know, a few thousand,

22 maybe not even that, a few hundred acres of land that

23 extend outside of our boundary. But we did get a lot

24 of responses from the communities that had the most

1   land.   And the next slide really kind of reiterates

2   that.   You can see Barrington Hills, Inverness, South

3   Barrington, Elgin, Barrington Township and Barrington

4   kind of made up a big portion of the land.   These 10

5   communities in blue are the largest land areas in

6   Cook County that are outside of our boundaries.   So

7   thank you again for those responses.

8   Okay.   So here is the results.   So

9   we asked the question, does your community experience

10   riverine or urban flooding or both.   You could see it

11   was about fifty-fifty.   And you know, we also noted

12   some comments received from this kind of line of

13   questioning including that overbank flooding are

14   impacting their residents and also due to tailwater

15   in their storm sewers, they are also seeing some

16   flooding.   There was also mention of undersized

17   sewers and flooding in some of the areas like in

18   Barrington, Barrington Township, Inverness, South

19   Barrington.   So yeah, we recognized that, you know, a

20   good amount of people have riverine flooding, but

21   there is a significant amount of urban flooding as

22   well.

23   The next question was, does your

24   communities have a master plan or capital improvement

1   plan. The majority, about 65 percent or so said that

2   they do. Surprising to hear that some still don't,

3   whether that's a dedicated stormwater master plan or

4   just a general capital improvement plan, but you

5   know, it -- it's -- that's surprising considering

6   that we know there are some communities where

7   stormwater management isn't such a high priority,

8   whether there's not -- just not the same level of

9   flooding that they are impacted by and doesn't

10 warrant that level of planning or capital improvement

11 planning, so...

12   We also asked, would your community

13 be interested in a fee-based partnership program with

14 the District, and the majority still said yes. There

15 were -- There was a significant portion, about 30

16 percent, that said no. And there was about 15

17 percent that were just unsure.

18   And the last one on this slide here

19 we asked, are you willing to participate in future

20 discussions to consider options for facilitating a

21 potential partnership opportunity. And really,

22 that's why we're here today. So we wanted to kind of

23 have some further discussion. So we'll dive deeper

24 into the responses a little bit.

1   In looking at the communities that

2   responded indicating that they had both riverine and

3   urban flooding, it seems they were more interested in

4   participating in the fee-based program than those who

5   were just impacted by one type of flooding. And I

6   guess that's not too surprising, but there may be

7   different reasons why people would be interested in

8   the fee-based program.

9   Also, for communities that indicated

10   they already do stormwater master planning or have a

11   CIP, they also tended to be more interested in the

12   fee-based program than those who don't. This makes

13   sense, especially with communities that commented

14   they had projects identified but lacked funding to

15   implement some of those projects.

16   Now, this is where things get a bit

17   complicated. As I noted, in our amended legislation,

18   the District can assess a fee in areas outside of the

19   District to provide stormwater services. And a fee

20   is different than a tax, in that a fee is tied

21   directly to the cost to provide services. Under

22   Illinois law, a fee is defined as a charge fixed by

23   law for services of public officers and is regarded

24   as compensation for services rendered. Tax is a

1   charge having no direct relation to services rendered

2   assessed to provide general revenue rather than

3   compensation. So as stated here on this slide, fees

4   must be based upon actual stormwater management

5   services provided to areas outside of the District.

6   And I guess it's worth mentioning here our storm

7   water management levy is 3 1/2 cents per $100 in

8   equalized assessed value for properties in our

9   service area. And that's collected through real

10   estate or ad valorem taxes. And in order to collect

11   fees necessary to provided services outside the

12   District but within Cook County, we would ask the

13   local municipalities and townships to collect fees

14   based on this rate and remit that to the District.

15   Now, fees can be collected through mechanisms through

16   a water bill, but they need to be done separately

17   from the real estate or ad valorem taxes.

18   Now, here is just a list of some

19   potential issues or challenges with the assessment

20   and collection of fees. Essentially, this would

21   require extensive accounting, and since many of our

22   services are provided countywide, it could be

23   difficult to determine the fees to be assessed in

24   communities. So there's issues like the length of

1   time over which we would charge a fee for service

2   could be difficult, because, you know, there's

3   different useful life of capital projects. It's hard

4   to kind of quantify the benefit of stream maintenance

5   over time. And you know, sometimes studies take

6   multiple years, so it could be hard to kind of

7   apportion it with those type of like general

8   countywide services, in addition to our Watershed

9   Management Ordinance, which you know, theoretically

10 some may chose to adopt our ordinance.

11   So the District has been collecting

12 revenue to support our program in our corporate

13 boundary and using it to plan, implement and finance

14 regional and local storm water projects and to

15 administer our WMO.

16   In order to ensure fairness and

17 equity, all communities should contribute in an

18 equitable manner for these services. If we didn't

19 collect fees, those that pay for our services through

20 their taxes might consider that unfair.

21   And as I mentioned earlier, a fee is

22 different than a tax in that it must be a reasonable

23 calculation of the District's cost to provide the

24 services. So you know, residents within the

1   District's corporate boundaries, who are required to

2   pay annual taxes to fund, for example a project on an

3   area outside the District's corporate boundaries

4   where no such taxes are paid, might find that unfair

5   without a fee being assessed.

6   In order to ensure the development

7   of our Detail Watershed Plans and our Stormwater

8   Management Ordinance or Water Management Ordinance,

9   we consider these areas outside the District that are

10   hydrologically connected to areas inside the

11   District. So those are included in those efforts,

12   and that's some of the things -- some of the ways

13   that we have kind of extended our stormwater services

14   outside of our boundary; however, we have not

15   provided any location-specific project management

16   services, such as capital improvement projects in

17   areas outside the District's corporate boundaries.

18   There is the potential for doing that right now under

19   the current system, but the project would have to

20   provide significant benefits within the District's

21   corporate boundaries. Just an example of that, this

22   is a little bit different, but you know, we have our

23   Buffalo Creek Reservoir up just outside of Cook

24   County in Buffalo Grove, which kind of straddles the

 1   county border. The project provides almost entirely

 2   benefits within Cook County. So that -- There are

 3   some exceptions.

 4   So I wanted to talk about an example

 5   partnership project. I just kind of thought it would

 6   be helpful to kind of put this into the context

 7   through an example project. So you've heard about

 8   our Green Infrastructure Program. I believe George

 9   will talk a little bit more about that later, and you

10   know, it's a very popular program which, you know, in

11   which we solicit applications from across the county

12   for projects that capture runoff, keep it out of the

13   sewer system and provide other community benefits.

14   And each year we identify between 10 and 20 projects,

15   on average, you know, based on evaluation of the

16   project -- the projects that we receive, the cost

17   benefits, severity of flooding with an emphasis on

18   flooding of structures and other socioeconomic

19   factors.

20   So let's say the fictional city of

21   Metropolis, located within our boundaries, submits an

22   application to our GI Partnership Program and is

23   selected. The total project cost is $500,000. The

24   city has $250,000 of existing funds for the project

1 and requests $250,000 from the District. So based on

2 typical -- So hang, let me back up a little bit. So

3 this is actually -- I'm sorry, this is an example

4 where this would be a property located within Cook

5 County but outside of our boundaries. So this

6 would -- The project cost $500,000. The city has

7 $250,000 available, and the District potentially

8 could fund $250,000. Now, based on the District's

9 stormwater levy assessment for typical residential

10 property in Metropolis, with a median sale price of

11 $300,000 that would give an EAV of approximately

12 $87,000. And applying our stormwater levy, we could

13 collect about $25 a year from that typical property.

14   Now, let's say for argument sake

15 Metropolis is located -- There's a large area of

16 Metropolis located outside of our District boundary,

17 and for argument sake, the District's stormwater levy

18 could be applied over that area of Metropolis. And

19 just looking at some of the EAV for these

20 communities -- in the real communities across Cook

21 County that are outside of our corporate boundaries,

22 the averages that we could generate from those areas

23 is somewhere on the order of $125,000 per year if you

24 applied it to all of those properties. So you know,

1   there's -- There's a way that could be -- that we

2   could recapture these fees for these services. But I

3   think the real point I wanted to drive home is that

4   if the District partners with a local community,

5   let's say within the District, it expects that the

6   community will provide local funding for the project,

7   and the District will match some of that funding.

8   It's not always fifty-fifty, but generally, in some

9   of those areas, it could be. And the fees, if we

10   would do this -- and so the money we use to match

11   that is coming from these ad valorem taxes that we

12   collect across the District. So that $250,000 in

13   District funding is coming from the revenue generated

14   from the property taxes that we collect in the

15   District. If we were to collect fees -- If we were

16   to do a project just like this outside the District

17   and collect fees, the municipality would still have

18   to put up their own portion of the project funding,

19   and then in order to establish that revenue for the

20   District funding, they would also have to collect

21   fees from its residents to provide that District

22   funding source.

23   So really in either, you know,

24   scenario like laid out here, there has to be kind of

1   an upfront cost assessed and then collected prior to

2   construction. And really the way our partnership

3   program works is that communities apply. There is

4   128 communities within the District right now, and

5   they apply. On average, we see about 40, sometimes

6   up to 50 applications coming in a year, and we don't

7   have enough funding to provide, you know, for all of

8   those projects. So there's still no guarantee that,

9   you know, if a community applied for a project that

10   it would be selected. So it -- This could be

11   challenging, and I just wanted to give this example

12   to kind of show how something could possibly work.

13   So this is my last slide here. I

14   just wanted to again thank you guys for allowing us

15   some time to present this information and just let

16   you know here what the next step. So after these

17   presentations, we'll be conducting a follow-up survey

18   to the same set of communities and help determine the

19   best -- the interest of affected communities in

20   pursing fee collection. We all heard that people

21   were interested in hearing more, and hopefully, this

22   information helped. We'll be putting some of the

23   same information in the survey when we send it out.

24   Based on the responses we receive, we will develop

1   some scenarios for potentially expanding our service

2   to these areas or maybe we just continue to provide

3   some of the services that we extend out to the rest

4   of the county as we do today, like small streams

5   maintenance. Ultimately, we'll present a report to

6   our Board for recommending alternative actions and

7   requesting policy decision.

8   So at this point, I would like to --

9   I guess, before we open it up to any general

10   questions, I just want to say if you have a specific

11   question about your community, I encourage you to

12   include those in the follow-up survey. But I guess I

13   will open it up to any questions that anybody has

14   from the group today.

15   MS. KARNEY: This is Natalie Karney, with

16   South Barrington.

17   So I'm a little confused. If we

18   were to apply for one of your grant programs, and I'm

19   with South Barrington, a good portion of our village

20   is not within the boundaries. We wouldn't be

21   considered for the grant unless we had another

22   mechanism in place to collect fees for MWRD?

23   MR. KRATZER: Essentially, yes. And just to

24   back up, our program is not a grant program, it's a

1 partnership program, so there are a lot of

2 expectations. I don't want to say strings, but there

3 are strings that come with the funding that we do

4 provide through our partnership program. For

5 example, you need to comply with the requirements of

6 our purchasing act, our MPLA or labor requirements

7 for union representation, as well as our diversity

8 requirements. So those things are typically seen on

9 just a grant program.

10   But aside from that, to answer your

11 more pointed question, I think, yes, we would look to

12 see if a community is willing to start collecting

13 fees, you know, before we would be able to consider

14 an application through our partnership program.

15 Otherwise, we're not necessarily being fair to the

16 communities inside the District that are continually

17 paying taxes and creating revenue that support our

18 program.

19   MR. CZARNOTA: Any other questions for Joe?

20   (No response.)

21   MR. CZARNOTA: All right. Hearing none,

22 thank you, Joe.

23   Next we will have Senior Civil

24 Engineer, George Velez, will provide an update on the

1 capital improvements.

2   MR. VELEZ: Good morning -- Good afternoon,

3 everyone. I'm George Velez, I am a civil engineer

4 with the District. I'll be presenting on the capital

5 improvement updates.

6   So this video shows a time lapse of

7 all stormwater infrastructure programs that have been

8 awarded by the District since January 2011. We have

9 a variety of different stormwater projects that we

10 worked on, including regional and local projects,

11 green infrastructure projects and flood-prone

12 property acquisitions.

13   This map shows active and completed

14 projects in this watershed. Ongoing projects include

15 flood-prone property acquisition project and two

16 recently selected projects from our 2022 call for

17 projects that I will be discussing in the next few

18 slides.

19   So this Plum Grove project is

20 located in Plum Grove Estates in Unincorporated

21 Palatine Township. This project is looking to

22 address overbank flooding along South Creek, and this

23 is a conceptual project, which means that a solution

24 has not been identified by the applicant. The

1 District will be working with the Palatine Township

2 Road District to identify a solution and design a

3 solution. The status of the project is that the

4 District is currently identifying right-of-way within

5 the project area.

6   This next project is the

7 Springinsguth stream corridor improvement project in

8 Schaumburg and Hanover Park. This is a shovel-ready

9 project, and this project will involve 4,685 linear

10 feet of streambank stabilization, as well as new

11 stormwater outlets and restoration of existing

12 wetlands and prairie. It looks like it's currently

13 working on finalizing an IGA with the municipalities,

14 and work for the project will be expected to start

15 and be completed by the end of this year.

16   If you are interested in partnering

17 with MWRD on stormwater projects, like the ones

18 mentioned, please consider applying to one of our

19 partnership programs. We recently opened up

20 applications for conceptual projects and voluntary

21 flood-prone property acquisitions on October 2nd.

22   For our green water -- Sorry, for

23 our Green Infrastructure Partnership Program,

24 applications are currently open. This year there's a

1 mandatory pre-application due on December 31, 2023,

2 and full applications will be made available to pre-

3 applicants in early 2024.

4   For our Flood-Prone Property

5 Acquisition Program, there is no pre-application due,

6 just one application form due on December -- sorry,

7 January 28, 2024.

8   For our conceptual projects,

9 applications are currently open. And pre-application

10 is due on December -- by December 8, 2023. The pre-

11 application will include a meeting request so MWRD

12 can schedule a meeting with you to discuss your

13 projects. Meetings will be held until December 29th.

14 Full applications will be made available to

15 pre-applicants following the meeting with MWRD staff.

16   And our Stormwater Partnership

17 Program, applications will be open this fall for

18 projects that are in design or shovel ready.

19   And you can visit our website to

20 learn more about each program.

21   That's my contact information, and

22 I'm available to answer any questions or you can also

23 send me an e-mail.

24   MR. CZARNOTA: Does anyone have any

1   questions?

2   (No response.)

3   MR. CZARNOTA: Hearing none, I think we'll

4   move on to the next agenda item which would be

5   Associate Civil Engineer, Laurel Hayes, who will be

6   providing an update on the local sewer system.

7   MS. HAYNES: So my name is Laurel Haynes, I'm

8   an Associate Civil Engineer with the Local Sewer

9   System Section. Today, I'm going to be going over

10   updates regarding the Watershed Management Ordinance

11   and the Infiltration and Inflow Control Program or

12   WMO and IICP, as I'll be referring to them in the

13   presentation.

14   We're currently working on updates

15   to our Technical Guide Manual. The following

16   articles will be updated next. That's Article 3,

17   Permit Requirements and Submittals; Article 6, Flood

18   Protection Areas; and Article 7, Sewer Construction.

19   Additionally, we're working on the

20   following WMO amendments to the following WMO

21   articles and appendices including substantive

22   updates, minor clarifications and revised section

23   references and layout. So that includes Article 1,

24   Authority and Purpose; Article 2, Applicability and

1   General Provisions; Article 3, Permit Requirements

2   and Submittals; Article 4, Erosion and Sediment

3   Control; Article 5, Stormwater Management; Article 6,

4   Flood Protection Areas; Article 7, Requirements for

5   Sewer Construction; Article 12, Enforcement On

6   Penalties; Article 14, Administration.

7   We're also working on updating and

8   reordering the -- our appendices. So that's Appendix

9   A, Definitions. There is going to be a new Appendix

10 D for District Controlled Waterways. There will be a

11 new exhibit provided. And Appendix F, Permit Fees,

12 among others.

13   I'll go over a summary of some of

14 the substantive draft updates. So for Article 2 and

15 5, for outfalls, permits will be -- will only be

16 required for newer reconstructed outfalls to District

17 controlled waterways. So that's an exhibit that will

18 be in Appendix D or to Lake Michigan. Additionally,

19 activities involving modification to District

20 permitted volume control or compensatory storage

21 facilities, detention service areas or major

22 stormwater systems will require a permit.

23   Development on property holdings

24 subject to detention requirements under a previously

1   issued District permit will require a permit

2   regardless of current property holdings size and

3   detention provisions of Article 5 shall apply.

4   Also, there will be a proposed

5   increase to the property holding and impervious area

6   thresholds for when volume control provisions of

7   Article 5 apply. And so that's from .5 acres to 1

8   acre and .1 acre to .5 acres respectively, and this

9   would only apply for certain development types.

10   For Article 6, draft updates for

11 wetlands in order to streamline a review process,

12 alternatives will be specified for applicants with

13 identified wetlands that minimize the requirements

14 for a Corps jurisdictional determination prior to

15 permit issuance.

16   Also, for riparian environments,

17 we're going to introduce a minimum threshold for

18 impacts requiring mitigation under certain

19 circumstances. So projects for minimal impact like

20 stormwater outfalls or public access recreational

21 activities.

22   Also, we will be providing

23 mitigation alternatives including a minimum spatial

24 ratio for riparian environment area creation for each

1 acre impacted and/or existing riparian environment

2 improvement for each acre impacted. So that's to

3 clarify, creation of new riparian environment areas

4 and qualitative improvements to existing areas such

5 as removal of invasive plants, Buckthorn, et cetera.

6   Additionally, there -- So for

7 Appendix A updates, there's going to be some new and

8 updated definitions, including design runoff rate,

9 flood control project, offsite detention facility,

10 outfall, permittee, violation report, among others.

11   For Appendix F, there's going to be

12 an addition to -- of a $750 flat fee when a violation

13 is discovered by the District to replace the current

14 fee structure of $250 per inspection for violations.

15   Next steps include, the District

16 will be providing a redline draft of the proposed

17 amendment at the November Technical Advisory

18 Committee meeting, and a redline draft for public

19 comment will be made available at a later date.

20   And so the draft updates, especially

21 the one in this presentation, are subject to change

22 at any time.

23   Next I'll discuss the IICP short-

24 term requirements.

1   The annual summary reports are due

2   or were March 1st of each year detailing progress of

3   the program requirements. The five-year period for

4   the short-term requirements is past due, and if you

5   haven't done so, please submit the following as soon

6   as possible: The past annual summary reports that

7   have not been submitted and the long-term operation

8   and maintenance program document and the private

9   sector program documents.

10   If you are not sure whether you're

11   in compliance with the District's IICP or have any

12   other questions, please contact Ann Gray at

13   graya@mwrd.org.

14   Once the short-term requirements are

15   complete and approved by the MWRD, the satellite

16   entities will transition to the long-term program.

17   If have you any questions about that as well, please

18   contact Ann Gray at graya@mwrd.org.

19   Next I'll go over some reminders for

20   construction under issued WMO permits. So

21   construction under issued WMO permits is monitored by

22   our field office unit. The field office must be

23   notified ahead of the start of construction work

24   under a WMO permit. Notification can be made by

1 calling (708) 588-4055 or by e-mailing

2 wmojobstart@mwrd.org.

3   Please be reminded that development

4 for which a permit is required cannot begin until the

5 permit is issued by the MWRD.

6   Villages are responsible to ensure

7 new staff are aware of the WMO and responsibilities

8 of village as permittee. Villages play a critical

9 role in preventing construction without a permit or

10 in advance of receiving a WMO permit. They should

11 not issue grading permits before WMO permits are

12 issued, and they should not issue occupancy permits

13 until after the RFI is signed. As system engineers

14 and permittee, the village is expected to inspect

15 work under construction and to sign RFIs as well.

16   If you have any GIS sewer system

17 files including sanitary storm or combined GIS system

18 files, please e-mail mwrdii@mwrd.org.

19   And then just some contact

20 information updates. If you are looking for permit

21 determination request, please contact Constance

22 Mihalache at the e-mail provided. For

23 pre-application meetings, contact Dan Feltes at the

24 e-mail provided. If you're looking for copies of

1 previously issued SPO or WMO permits, you can e-mail

2 mwrdpi@mwrd.org. If you have any questions about

3 WPASS or GPS units or I guess the IICP Program,

4 contact Ann Gray at graya@mwrd.org. If you would

5 like to be added to the e-mail list for WMO updates,

6 including information about the WMO amendments, new

7 forms posted, I & I update, you can send an e-mail to

8 wmoupdates@mwrd.org to join the list.

9   Also, a reminder to please download

10 and use the most recent WMO forms. They can be found

11 at mwrd.org/wmo under WMO Permit Application Forms

12 and Fees. You may need to clear your browser cache

13 to see these.

14   That's it. If you have any

15 questions, please let me know or you can feel free to

16 e-mail me.

17   MR. CZARNOTA: Thank you, Laurel.

18   Does anyone have any questions?

19   (No response.)

20   MR. CZARNOTA: Hearing none, I think we will

21 move on to the next agenda item, which is the MWRD

22 open forum.

23   I'm not sure if MWRD is going to

24 take this one.

1   MS. WRIGHT: Sure, Eric.

2   This is Annie Wright, with MWRD. We

3   at first wanted to let you guys kind of talk about

4   any projects that you wanted to bring up that you

5   have going on in your municipalities or any examples

6   of how you worked with other municipalities recently

7   to get some capital projects done.

8   Basically, this is your opportunity

9   to talk about what you would like to talk about with

10   the group, and then we have some topics if you don't

11   have anything to share right now that we can discuss.

12   George, were there a couple of

13   people that mentioned that they wanted to talk today?

14   MR. VELEZ: There was some that said they

15   would be here, but no one had any planned topics to

16   talk about for the active projects going on in the

17   watershed.

18   MS. WRIGHT: Okay. That's no problem.

19   One thing we wanted to ask you guys

20   about at the beginning of Joe's presentation, he

21   mentioned a survey that we did with areas that are

22   outside the District. We do some other surveys

23   primarily if something -- like if there's been a big

24   flooding incident or we're about to issue a new call

1 for projects and stuff like that. And basically,

2 we -- If you've responded to the survey, we kind of

3 wanted to know if you thought the length of it was

4 okay. If you haven't responded to the surveys, but

5 you got them, we're kind of just looking for ways to

6 make them better. So if you thought they were too

7 long or difficult to complete or something like that,

8 if you have any comments on that, we'd love to hear

9 them.

10   (No response.)

11   MS. WRIGHT: Okay. That's fine.

12   One other question that we had for

13 you guys was so generally, when we do these Watershed

14 Planning Council meetings, we do -- The first quarter

15 we present all of the projects in your watershed that

16 MWRD is working on. Then in subsequent quarters, the

17 second and third, we generally have a topic, and then

18 this fourth quarter is meant for an open forum for

19 you guys to discuss whatever you wanted to. But

20 we're wondering if you had any ideas of topics that

21 we could present at future meetings or guests that

22 you thought would be helpful. For example, maybe

23 someone from FEMA, to talk about some of their grant

24 programs or something like that.

1   MS. KARNEY: This a Natalie Karney, with

2   South Barrington.

3   I know we're in the process of

4   preparing a grant to IEPA, the GIGO grant, so maybe a

5   discussion on that would be helpful.

6   MS. WRIGHT: That's a good idea. They

7   actually have a few different grant programs.

8   MR. FOWLER: And Annie, that, I think, is a

9   great topic. We advertise grants all of the time,

10   out to our membership, and I think that's very, very

11   helpful. Another source of doing grant, you know,

12   ideas and notices of funding opportunity would be

13   very helpful.

14   MS. WRIGHT: Okay. Sounds good. Thank you.

15   MS. KARNEY: Another topic might be the

16   responsibilities of an authorized community in

17   implementing the WMO application, that might be

18   helpful.

19   MS. WRIGHT: Okay. Thank you.

20   MR. CZARNOTA: I would send a follow-up

21   e-mail after the meeting to see if anyone else that

22   might not have attended the meeting has any

23   suggestions as well.

24   MS. WRIGHT: That would be great. Thanks,

1   Eric.

2   Yeah, this was really just an

3   opportunity for anyone to ask any questions or share

4   anything about projects they have going on or any

5   obstacles they've had over the past year.

6   So if anyone has anything to share,

7   otherwise, we can cut the meeting a little short.

8   MR. CZARNOTA: I had one other business to

9   share with the group, and essentially, just 2024

10   meeting dates for Poplar Creek and Upper Salt Creek

11   Watershed Planning Council. I'll share that.

12   All right. So these were the

13   meetings for upcoming or the upcoming meetings. So

14   our next meeting would be Wednesday, January 10,

15   2024. Then we would have a meeting April 10, July 10

16   and then October 9th. So it's a pretty similar

17   schedule to what we've had in the past, the second

18   Wednesday of the month. I went over these dates with

19   MWRD, and there seems there aren't any conflicts of

20   interest. So these will be the meeting dates for the

21   upcoming meetings for 2024.

22   I'm not sure if anyone had any

23   comments or questions on the schedule.

24   MR. FOWLER : Eric, if you could just change

1   the last two dates from 2023 to 2024.

2   MR. CZARNOTA: Just noticing that. Those

3   will be in 2024.

4   Then I will send this in a follow-

5   up e-mail along with a request if anyone has any

6   future meeting topics.

7   MS. WRIGHT: Thanks, Eric.

8   That's it for us, unless anyone has

9   anything they would like to share.

10   MR. RUDD: This a Ron Rudd, with the City of

11   Elgin.

12   I was wondering if it would be

13   possible to get a copy of the information you

14   provided, so I could share that with some other staff

15   members.

16   MS. WRIGHT: Sure. Which portion were you

17   looking for?

18   MR. RUDD: The whole thing actually, but more

19   specifically, the very beginning where it was the

20   cost sharing and the fees associated with stuff.

21   MS. WRIGHT: Sure. Would you mind dropping

22   your e-mail in the chat?

23   MR. RUDD: No problem. Thank you so much.

24   MR. FOWLER: Or Annie, we can -- If you want

1   to send it to Eric, we can send it out to the entire

2   group.

3   MS. WRIGHT: Good idea. Thanks, Mark.

4   MR. FOWLER: Sure.

5   MR. CZARNOTA: All right. In that case,

6   since no one else has anything to share, we will

7   conclude -- adjourn the meeting for the October 11

8   Poplar Creek and Upper Salt Creek Water Planning

9   Council meeting.

10   Thanks everybody.

11   (The meeting concluded

12   at 11:17 a.m.)

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 1   STATE OF ILLINOIS)

                     ) SS.

 2   COUNTY OF COOK   )

 3

 4            I, DEBORAH R. SANTI, Certified Shorthand

 5   Reporter for the State of Illinois, do hereby certify

 6   that on the 12th day of October, 2022, the Poplar

 7   Creek and Upper Salt Creek Watershed Planning Council

 8   Meeting was taken before me, reported

 9   stenographically, and was thereafter reduced to

10   typewriting.

11                          The said hearing was held via

12   Zoom.

13                          I further certify that the

14   foregoing is an accurate record of the hearing at the

15   time and place hereinabove referred to.

16                          Witness my official signature

17   and seal as Notary Public, in and for the County of

18   Cook, State of Illinois, on the 31st day of October,

19   2023.

20

21

22                          DEBORAH R. SANTI, CSR

                            CSR # 084-004107

23

24
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