DISCHARGE AUTHORIZATION REQUEST (DAR)

SECTION A - GENERAL INFORMATION

1.	Facility* Details											
	Business Name MWRD	Example					_					
	Address 123 Main Stre	et					_					
	City, State, Zip Code Ch	nicago, IL 606XX					_					
	Telephone (XXX) XXX	- XXXX	Fax (XXX) XXX-XXX	XX			_					
	Email Address your.email@company.com Website www.companywebsite.com											
	IL Sec. of State File No.	XXXXXXX	FEIN XX-XXXXXX	X-XX			_					
	PINs XX-XX-XXX	-XXXX, XX-XX-XXX-XXX	XX, XX-XX-XXX-XX	<u> </u>	(X-XX	XX	_					
	(*See Instructions for de	finition of the term "Facility". 1	nclude all PINs for yo	ur facility.)								
2.	Mailing Address (if diff	Perent from above)										
	Business Name Same as above											
	Address											
	City, State, Zip Code											
	Telephone				_							
	Email Address					=						
	IL Sec. of State File No.		FEIN				_					
3.	Identify the name(s) of	all primary contacts, principa	l officers/owners, and	facility contacts of your e	entity.							
					Primary Contacts	Officer/ Owner	Facility					
	Name	Title	Telephone	Email	Prii	Q Q	Fac					
Jane Sn	nith	President	(XXX) XXX-XXXX	jane.smith@company.com								
John Sn	nith	Vice President	(XXX) XXX-XXXX	john.smith@company.com								
James [Doe	Environmental Compliance Manager	(XXX) XXX-XXXX	james.doe@company.com	\boxtimes							
Jackie E	Doe	Plant Manager	(XXX) XXX-XXXX	jackie.doe@company.com			\boxtimes					

SECTION B - BUSINESS ACTIVITY

	Business Activity	Regulated Category	Average Production Rate (if applicable)
	Metal Finishing – Coating (Phosphating)	40 CFR Part 433	N/A
		40 CFR Part	
		40 CFR Part	
	Mass/Production-Based Limits. Does the facility per andard that has established mass or production-based limits.	• •	nder a categorical pretreatment
	ndicate all applicable North American Industry Classification (SIC) codes for all processes at your fac		CS) or Standard Industria
	Business Activity	NAICS Code	SIC Code
	Phosphate Coating of metal and metal products	332812	3479
	Plastic Extrusion (Noncontact Cooling Water)	326199	3089
	Metal Stamping	332119	3469
1 (Sheet Metal Work	332322	3444
	Sheet Metal Work Eive a description of all operations at this facility, in naterials and all chemicals used.	332322 cluding primary and seconda	3444 ry products and services, raw
n	Sheet Metal Work Give a description of all operations at this facility, in naterials and all chemicals used. Operations Metal stamping, metal fabrication, plastic injection	332322 cluding primary and seconda	3444 ry products and services, raw
n a	Sheet Metal Work Give a description of all operations at this facility, in naterials and all chemicals used. Operations Metal stamping, metal fabrication, plastic injection	cluding primary and seconda	ny products and services, raw
n a	Sheet Metal Work Give a description of all operations at this facility, in naterials and all chemicals used. Operations Metal stamping, metal fabrication, plastic injection. Products and services Job shop manufacturer for metal housing for various and services.	cluding primary and secondary and molding, and powder coat	ny products and services, raw paint

SECTION C – WATER/WASTEWATER MONITORING

1.	Water Sources (Check as many as an	e applicable):	
	Municipal Water Supply	☐ Private Well	
	☐ Surface Water	☐ Other (please specify):	
2.	Wastewater Characteristics		
	Does (or will) this facility discharge an	y wastewater to the local sanitary sewer system other	er than from restrooms?
			⊠ Yes □ No
3.	Monitoring of wastewater discharge		
	a. Water Intake Meters. How many intake water meters (in	cluding fire meters) are used at your facility:	2
	b. Flow metering Equipment.		
	Do you have continuous wastewat	er flow metering equipment at this facility?	☐ Yes ⊠No
	c. Sampling Equipment. Do you have automatic sampling e	quipment at this facility?	☐ Yes ⊠ No
	d. Adjustment of Limits. Are you adjusting the categorical	pretreatment limits by employing the Combined	Wastestream Formula (CWF)? ⊠ Yes □ No

4. Flow Monitoring and Sampling Equipment.

List all intake water meters, submeters, discharge flow meters, and sampling equipment for the facility on the following table. The location of each item provided in this table must also be included in the Building and Property Layout required under Section E, Item 1 of this application. If your facility has a primary measurement device (PMD), list the PMD and flowmeter device in the table below (see instructions for more details).

For equipment used to employ a CWF, attach a separate sheet showing the CWF calculations.

For equipment used to establish mass or production-based limits, attach a separate sheet showing the calculations used to derive the pretreatment limits for each sampling station that receives wastewater from one or more of these processes. Production-based limits must be converted to equivalent mass limits. Submit production data used in the calculations and the methodology used to calculate mass loading for purposes of determining compliance with the mass limits.

Type of Meter / Sampling Equip.	Municipal Account Number	Manufacturer	Serial Number	Size	Location	Purpose
Municipal Incoming Water Meter	XXXX-XXXX- XXXX	Meter Inc.	xxxxxxxxxx	3 in	Mechanical closet in office area	Public water supply
Municipal Incoming Fire Meter	XXXX-XXXX- XXXX	Meter Inc.	xxxxxxxxxxx 1.5 Mechanical closet in office area		Fire sprinkler system	
Private Meter - Domestic	c N/A Meter Inc. x		xxxxxxxxxx	1 in	Cabinet in lunchroom	Domestic water usage in restrooms and lunchroom
Private Meter – Noncontact Cooling Water Makeup Meter	N/A	Meter Inc.	xxxxxxxxx	0.75 in	Plastic Extrusion Process Area	Makeup water meter for Noncontact cooling system
Primary Measurement Device – 45-degree V- notch weir	N/A	N/A	N/A	N/A	Weir Box in Waste Treatment Area	Measurement of Process & NCCW Wastewater after Pretreatment
Private Meter – Ultrasonic Flowmeter	Meter Inc Yyyyyyyyy N/A Same Fame		Measurement of Process & NCCW Wastewater after Pretreatment			

5. Average Water Usage.

a. List average water usage for this facility. Check all that apply. Check "Measured" if the value entered is from water usage data from meter readings. Check "Estimate" if the value entered is from other calculations. Include the data with the submittal. Furnish copies of water bills and documentation for one year that show total water consumption, if available.

Gallons per day (GPD) based on production days

			• • •	- •				
			Average	Maximum				
a.	\boxtimes	Sanitary wastewater	1,000	2,000	\boxtimes	Measured	□ E	stimate
b.		Boiler makeup				Measured	□ E	stimate
c.		Cooling tower makeup				Measured	□ E	stimate
d.	\boxtimes	Noncontact cooling water makeup	3,000	4,500		Measured	□ E	stimate
e.		Contact cooling water				Measured	□ E	stimate
f.	\boxtimes	Process	6,000	9,000	\boxtimes	Measured	□ E	stimate
g.		Facility/equipment washdown				Measured	□ E	stimate
h.		Air pollution control unit				Measured	□ E	stimate
i.		Other (Specify):				Measured	□ E	stimate
j.		Other (Specify):				Measured	□ E	stimate
	Total	Water Usage (Sum of a - j)	10,000	15,500				
		is from water usage data from Ga	meter readings. Check "E allons per day (GPD) base			is from other c	alculations.	
			Average	Maximum				
k.		Contained in product				Measured	□ E	stimate
1.		Irrigation and lawn watering				Measured	□ E	stimate
m.		Hauled off site				Measured	□ E	stimate
n.		Boiler evaporative loss				Measured	□ E	stimate
o.		Cooling tower evaporative loss				Measured	□ E	stimate
p.		Noncontact cooling water evaporative loss				Measured	□ E	stimate
q.		Other (Specify):				Measured		stimate
r.		Other (Specify):				Measured	□ E	stimate
	Total	Deductive Loss (Sum of k -r)	0	0				

6. Provide the following information on wastewater flow rate (New facilities may estimate).

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Hours of Operation (e.g., 9am-5pm)	9am to 5pm						
Hours of Discharge (e.g., 10am-7pm)	9am to 5pm						
Hours Per Day Discharged	9	9	9	9	9		
Peak Hourly Flow Rate (gpm)	80	80	80	80	80		
Average Hourly Flow Rate Per Day (gpm)	20	20	20	20	20		
Average Number of Employees	50	50	50	50	50		

7. Batch Discharge.

Batch/infrequent discharges are those discharges which are intermittent or noncontinuous and which occur less frequently than once per hour. Do not include discharges from domestic sources (toilets, sinks, showers, etc.), boiler blowdown, noncontact cooling water, or air conditioner towers, or discharges which do not directly enter the sewer system, but are sent to treatment, recycle, etc.

If batch discharges occur or will occur, please complete the table below (New facilities may estimate).

Description of Batch Discharge	Frequency of Batch Discharge	Time of Batch Discharge			Average Volume	Flow Rate
(e.g., Hydro-Test Water)	(e.g.: daily, weekly, monthly)	Day of Week	Time of Day	Duration	(gallons) per Batch Discharge	(gpm)
Phosphate Tank Rinse	Every 3months	Friday	2 PM	3 Hours	2,500 gal	15

8.	Provide the below information for each connection to the local sanitary sewer system and type of discharge (Batch
	(B) or Continuous (C) or Both (B+C)).

Sampling Point	Sewer Size	Descriptive Location of the Sampling Point	Flow Average	(GPD) <u>Maximum</u>	Type of Discharge (B,C,B+C)
<u>1A</u>	<u>6"</u>	Manhole in lawn west of office area	10,000	18,000	B+C
		Total:	10,000	18,000	

9. Process flow discharge: List average daily wastewater discharge, maximum daily discharge, type of discharge (Batch (B) or Continuous (C) or both (B+C)), and sampling point for each process flow. Include the reference number for each flow consistent with the process flow diagram requested in Section E, Item 2 of this application. New facilities may provide estimates for each discharge. Regulated process flows apply to categorical users only.

Ref. No.	Regulated Process Flows	Flow (O	GPD) Maximum	Type of Discharge (B,C,B+C)	Sampling Point
<u>#1</u>	Phosphate Coating	6,000	9,000	С	1A
#2	Phosphate Rinse Tank - Quarterly	0	2,500	<u>B</u>	<u>1A</u>
Ref. No.	Unregulated Process Flows	Flow (6	GPD) Maximum	Type of Discharge (B,C,B+C)	Sampling Point
Ref.	Dilutional Flows	Flow (0	GPD) Maximum	Type of Discharge (B,C,B+C)	Sampling Point
#3	Sanitary (Bathrooms & Lunchroom)	1,000	2,000	C (B,C,B+C)	1A
#3 #4	Noncontact Cooling Water	3,000	4,500		1A

SECTION D – WASTEWATER PRETREATMENT

1.	Is t	s there any form of wastewater pretreatment or air pollution control (see list below) conducted at the facility?								
		⊠ Yes □ No	If yes, c	complete Items 2 through 9).					
2.	Do	es your facility have separate disc	harges fr	om more than one pretre	eatment sys	stem?				
		☐ Yes ⊠ No	If yes, h	now many?						
3.	Ty	ype of pretreatment – check all applicable processes used at your facility and provide details where applicable.								
	a.	Physical Treatment ☐ Air stripping ☐ Centrifuge	\boxtimes	Flow equalization Gravity filtration		Screening Sedimentation/clarification				
		☐ Comminutor	\boxtimes	Grease/oil separation		Sludge dryer				
		☐ Dissolved air flotation	\boxtimes	Grease trap		Ultrafiltration				
		☐ Distillation		Grit removal		Other:				
		☐ Evaporation	\boxtimes	Pressure filtration						
		☐ Flocculation		Reverse osmosis						
	b.	Chemical Treatment ☐ Activated carbon adsorption	\boxtimes	Neutralization / pH adjustment		Reduction Solvent extraction				
		☐ Electrolytic recovery		Oxidation		Other:				
		☐ Ion exchange		Precipitation						
	c.	Biological Treatment ☐ Septic tank	_	Stabilization pond		Other:				
	d.	Air Pollution Control								
		☐ Cyclone		Scrubber						
		Filtration		Other:	_					
	e.	Details								
4.	a.	Do you have an Illinois Environ wastewater pretreatment system				lution Control Permit for the ☐ No				
	b.	If no, has an Application for Per			n filed with	the IEPA for the wastewater				

RD	-1	1	8

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

Monitoring and Research Department, Industrial Waste Division Pretreatment and Cost Recovery Section, (312) 751-3000/3044

5.	a.	Do you have an IEPA cer	tified operator at your faci	lity? 🛛 Yes 🗆	No	
	b.	If yes, list names of IEPA Attach copies of Class K	certified industrial wastev certifications.	vater pretreatment ope	rators for your faci	lity.
		Name Jackie Doe		Name		
		Name		Name		
5.	a.		sludge from this facility del es No If yes, com	ivered to another entity	y/person for transpo	rt, reclamation
	b.	These wastes may best be (Attach manifests or bills or	described as follows: of lading for the most recent	180 days.)		
			Estimated Quantity Generated per Month	Storage Containers*	Storage Method	Disposal Method
		☐ Acids and alkalis			☐ on-site ☐ off-site	☐ on-site ☐ off-site
		☑ Oil and/or grease	500 gal	500-gal tank	⊠ on-site □ off-site	☐ on-site ☒ off-site
		□ Paints	100 gal	55-gal drum	⊠ on-site □ off-site	☐ on-site ☒ off-site
		☐ Pretreatment sludges			□ on-site □ off-site	☐ on-site ☐ off-site
		☐ Plating wastes			□ on-site □ off-site	☐ on-site ☐ off-site
		☐ Solvents/thinners			☐ on-site ☐ off-site	☐ on-site ☐ off-site
		☐ Organic compounds			☐ on-site ☐ off-site	☐ on-site ☐ off-site
		☐ Pesticides			☐ on-site ☐ off-site	□ on-site □ off-site
		☐ Inks/dyes			□ on-site □ off-site	□ on-site □ off-site
		Other:			□ on-site □ off-site	□ on-site □ off-site
		* Examples: 275-gallon to	ote, 55-gallon steel drums, d	umpster, dry bags, sludg		
	c.	Indicate whether your fac	cility is the following:			
		i. A licensed treatment,	storage or disposal facility p	ursuant to the Resource	Conservation and Re-	covery Act □ Yes ⊠ N
		_	ation site pursuant to the C	=	nental Response, Co	ompensation and
		Liability Act, common	lly known as Superfund Act.			\square Yes \boxtimes N

7.	Indicate	whether	your	facility	has	the	following
٠.	muicate	WIICHICI	your	racinty	mas	ш	TOHOWINE

hic l	DAR for				
	If you answered yes to any of the above questions, attach a copy of the applicable plan or doc	ume	ntatio	n.	
d.	Does (or will) this facility use or store any toxic organics listed under the total toxic organic the categorical pretreatment standards published by the USEPA?	`	O) sta Yes		
c.	Any underground storage tanks/facilities		Yes	\boxtimes	No
b.	A Slug Control Plan	\boxtimes	Yes		No
a.	A Spill Prevention, Control and Countermeasure (SPCC) Plan		Yes	\boxtimes	No

8. Is this DAR for:

a.	A new facility subject to categorical pretreatment discharge standards?	\boxtimes	Yes		No
b.	An existing facility now subject to new categorical pretreatment discharge standards?		Yes	\boxtimes	No
c.	An existing facility seeking to revise the discharge limits contained in its current Discharge A	uthor	izatior	ı (DA	A)?
			Yes	\boxtimes	No

If you answered yes to any of the above questions, submit a Final Compliance Report (RD-114) to the Metropolitan Water Reclamation District of Greater Chicago (District) within 45 days of the date of the issuance of your DA. The RD-114 contains its own sampling and reporting requirements which must be completed separately.

SECTION E – CERTIFIED FACILITY DIAGRAMS

A Professional Engineer registered in the state of Illinois must certify all below requested diagrams of your facility (see definition of the term "Facility" in *Instructions*).

1. Building and Property Layout of Facility

Provide a clean & legible diagram, drawn to scale with directional orientation, showing the following details for the facility:

- Property boundaries
- Adjacent roadways and streets
- All structures and buildings, including above and below ground storage tanks
- Storm sewer lines, showing direction of flow and connection to local sewer
- Sanitary sewer lines, showing direction of flow and connection to local sewer, including blind ties and bypasses, if any
- Unit processes of industrial operations
- Pretreatment system unit processes
- Intake water meters and submeters, indicating which process each meter feeds
- Discharge flow meters, indicating processes contributing to each meter
- Floor drains and storm drains, including direction of flow
- Designated end-of-process and final discharge sampling locations

2. Process Flow Diagram (provide separately)

For each unit process, provide a clean and legible diagram, showing the flow of materials, products, water, and wastewater from the start of the activity to its completion, showing all unit processes. Indicate which processes use water and which generate wastestreams. Include the average daily volume and maximum daily volume of each wastestream (new facilities may estimate). If estimates are used for flow data, indicate this on the diagram. Number each unit process having wastewater discharges to the local sanitary sewerage system. Use these same reference numbers when showing all unit processes in the Building and Property Layout diagram in Item 1 of this Section, and when completing Section C, Item 9 of this application.

3. Pretreatment System Flow Diagram (provide separately)

Provide a clean and legible schematic flow diagram, showing all pretreatment devices and unit processes indicated under Section D, Item 3 of this application. Number each unit process. Use these same reference numbers when showing all unit processes in the Building and Property Layout diagram in Item 1 of this Section.

4. Additional Documents

If available, all layouts/diagrams provided under this Section should be accompanied by electronic copies in .pdf or .dwg file format.

SECTION F – CERTIFICATION STATEMENTS

1. Provide responses to the following questions.

2.

3.

a.	Has the local sanitary sewer system that serves your facility been modified to accommodate flows from your operations:					
	i. prior to start-up of your industrial operations?	□ Y	Yes [⊠ No		
	ii. after start-up of your industrial operations?	□ Y	Yes [⊠ No		
	iii. prior to start-up of your pretreatment system(s)?	□ Y	Yes [⊠ No		
	iv. after start-up of your pretreatment system(s)?	□ <i>y</i>	Yes [□ No		
b.	Do(es) the sewer plan(s) you submitted in response to Section E, Item 1 above plainly and clear into which wastewaters from your industrial process(es) and/or pretreatment system(s) enter(s) the local sanitary sewer system?	prior to		arge to		
c.	Do you have any blind ties into the local sanitary sewer system through which wastewater industrial process(es) or pretreatment system(s) is discharged?			cility's ⊠ No		
d.	Are there any bypasses in your sewer system that will permit the discharge of wastewaters to the system without flowing through your facility's metering system or through the sampling chambe in this DAR as the official sampling station?	er/manh	ole ide	sewer entified No		
	e Sewage and Waste Control Ordinance (SWCO)/federal pretreatment standards being met Yes \text{No}	?				
cer of 1	pretreatment standards are not being met, attach a completed <u>Compliance Schedule (RD-112)</u> . The tified by an authorized agent of your company, notarized, and must contain major milestone dates remediation measures. In addition, the RD-112 must contain a final compliance date acceptable to the company will attain full compliance with the District's SWCO.	s for im	pleme	ntation		
Lis <u>No</u>	et and number all federal, state and local environmental control permits held by the facility:					

4. Felony Convictions/Past Environmental Performance

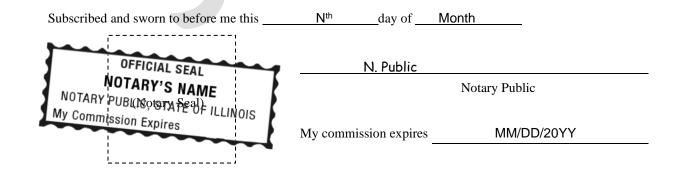
Complete this Item if your company, including any company officers or supervisory personnel, has ever been convicted of a felony or has ever been named as a defendant or respondent in any civil matter, including any administrative proceeding, for allegedly violating any environmental law of the United States of America, the state of Illinois, the county of Cook, and/or any local public entity, including the District. For each such instance, provide the case name and number, date of initial filing, the name of the presiding court or administrative body, and the current status of the proceedings or final disposition if the matter has been resolved.

None	
-	

5. Authorized Representative's Certification

I, the undersigned, certify under penalty of law that I am the authorized representative of the entity submitting this DAR to the District for approval and, in such capacity, am able to, and do, attest to the truth and accuracy of the responses to Items 1-4 in this Section. I further certify that this DAR and all of its attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information contained in these documents. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information contained in this DAR is true, accurate and complete to the best of my knowledge and belief. I am aware that there are significant penalties for submitting false information in this document, including the imposition of fines and/or imprisonment and the suspension or revocation of the facility's DA.

Jane Smith	
Name	
President	
Title	
Jane Smith	
Signature	
MM/DD/20YY	(XXX) XXX - XXXX
Date	Telephone



6. Professional Engineer's Certifications

I certify under penalty of law that I am a Professional Engineer currently licensed to practice engineering in the state of Illinois and to the following:

A. Wastewater Pretreatment System

The pretreatment facilities, as described in this document for the facility described herein, have been implemented or will be implemented and are adequate to handle the discharge volume in terms of both hydraulic capacity and ability to meet the pollutant concentration limits, discharge prohibitions and performance criteria of all applicable laws and regulations of the United States of America, the state of Illinois, the county of Cook, the Metropolitan Water Reclamation District of Greater Chicago, and any local public entity with jurisdiction.

In the case where there are no pretreatment facilities provided, the discharge from the facility will meet the pollutant concentration limits, discharge prohibitions and performance criteria of all applicable laws and regulations of the United States of America, the State of Illinois, the County of Cook, the Metropolitan Water Reclamation District of Greater Chicago, and any local public entity with jurisdiction.

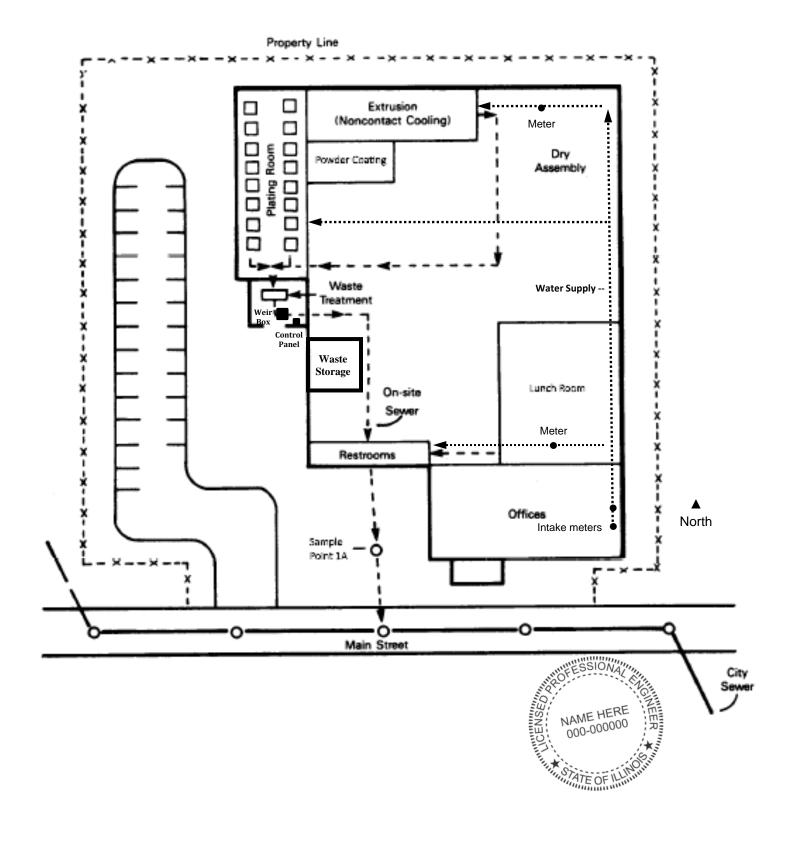
B. Information Contained in this DAR

I have reviewed this document and all attachments. The sampling and analysis conducted are representative of normal work cycles and expected pollutant discharge to the sewer system. Based on my inquiry of the person or persons who prepared this document, or those persons directly responsible for gathering the information contained in this document, the information contained in this document is, to the best of my knowledge and belief, accurate and complete. I am aware that there are significant penalties for submitting false information in this document, including the imposition of fines and/or imprisonment and the suspension or revocation of the facility's DA.

P. Engineer		
Name of Professional Engineer		
Engineer		
Title		
P. Engineer		
Signature		WILLESSIONA !
MM/DD/20YY	(XXX) XXX - XXXX	
Date	Telephone	EN!
62-XXXXXX	11/30/20XX	NAME HERE
Professional Engineer's Registration Number	Expiration Date	E 000-000
Engineering Company LLC		
Professional Engineer's Employer		ATE OF ILLINIA
321 Street Avenue		
Address		
Chicago, IL 606XX		
City, State, Zip		

Example Attachments

Building and Property Layout of Facility



Process & Pretreatment System Flow Diagrams

