



**Metropolitan Water Reclamation
District of Greater Chicago**

WELCOME

2021

**(RD-925) USER CHARGE
ANNUAL CERTIFIED STATEMENT
PROCEDURES AND UPDATES**

**PREET MITTAL
ENVIRONMENTAL SPECIALIST**

**INDUSTRIAL WASTE DIVISION - PRETREATMENT & COST RECOVERY SECTION
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**



2021 UPDATES

- The 2021 forms and worksheets are available on <https://mwrdd.org/doing-business/forms-documents>, then click on the 2021 forms.
- RD-925 must be postmarked by **Tuesday, February 22, 2022**.
- If the District sampled a User, merged data will be e-mailed to Users by **Tuesday, February 1, 2022**.
- MPR charges will be updated in 2022
 - **administrative charges** will be increased to the **next \$1,000**
 - **sampling and inspection charges** will be increased to the **next \$100**.
- The 2022 User Charge rates and MPR amendments will be updated in the User Charge Ordinance in the next revision.



2021 UPDATES CONTINUED

- Total Organic Carbon (TOC) is being considered as an alternative to BOD₅ – this analysis requires less time and thus allows for better quality control and will decrease loss of data.
- Sewage and Waste Control, User Charge, Environmental Remediation Wastewater, Chemical Toilet Waste, and Resource Recovery Ordinances will all be amended in 2022 to reflect CROMERR compliant electronic reporting through the GovOnline System.
- CROss Media Electronic Reporting Rule
- Electronic reporting through the GovOnline System will include self-monitoring reports (RD-920) and filing and payment of User Charges (RD-925)
- The District has also posted a UC rates report on the website which can be accessed by going to the Documents tab and selecting User Charge Rates and then selecting “Report No. 21-22 Calculation of 2022 User Charge Rates”



DUE DATE & ADDRESS FOR RD-925 FORMS

User Charge Annual Certified Statement **RD-925**
For the 2021 Reporting Year

Reporting Facility Information

1. Name _____
Address _____
City, State, Zip Code _____
Telephone _____

2. Nature of Business: _____

3. a. No. of Employees: _____ b. No. of Workdays: _____ c. Operating on Weekends? Yes No

4. a. Number of Final Outlets (User Charge): _____ b. Number of Incoming Water Meters: _____

5. Dates of User Charge Sampling: _____

Annual Quantities **Total**
gal

6. Volume (gallons): _____

User Account No. _____

Significant-Industrial User (SIU): Yes No
If yes, enter the number of Outlets in your Discharge Authorization (DA): _____

User Charge Classification:
 Large Commercial-Industrial User (LCIU) Tax-Exempt User (TXE)

**The RD-925 and supporting documentation must be postmarked by
Tuesday, February 22, 2022.**

13. Administrative Cost Recovery (ACR) Charges: Line 7 from the MPR Charge Worksheet \$ _____

14. Total Gross User Charge: Sum of Lines 12 and 13 \$ _____

**Mail to:
Metropolitan Water Reclamation District of Greater Chicago
PO Box 10687, Chicago, IL 60610-0687**

E-mail Address: _____ Telephone No.: _____

Certification: The undersigned, being first duly sworn on oath, deposes and says that he/she has examined this statement and its supporting documentation and to the best of his/her knowledge and belief, same are true, correct, and complete.

Signature of Officer/Owner: _____

PRINT Name & Title: _____

E-mail Address: _____ Telephone No.: _____

Witnessed By: _____
On: _____ (mm/dd/yy) Notary Public Seal

per million gallons
5-Day BOD: \$202.93
Suspended Solids: \$117.81
OM&R Factor: 0.354

For District Use Only
Year: 2021
Post Date: _____



ADDRESS FOR VOUCHER AND PAYMENT

- If a payment is submitted, the payment voucher must be included with the payment and submitted to a separate address by Tuesday, February 22, 2022.
- **Mail only the Payment along with the RD925-V voucher** to:
Metropolitan Water Reclamation District
PO Box **95089**
Chicago, IL 60694-5089



2021 USER CHARGE RATES

2021 USER CHARGE RATES	
Volume	\$278.81/MG
5-Day BOD	\$202.93/klbs
Suspended Solids	\$117.81/klbs
OM&R Factor	0.354



UPDATES TO MPR CHARGES

MPR CHARGES		
SIU ANNUAL FLOW VOLUME (GAL)	CURRENT CHARGE	NEW CHARGE
<1,296,760	\$935	\$1,000.00
1,296,760 to 3,478,200	\$1,895	\$2,000.00
3,478,200 to 6,036,040	\$3,805	\$4,000.00
6,036,040 to 10,464,520	\$5,700	\$6,000.00
10,464,520 to 18,613,980	\$7,625	\$8,000.00
18,613,980 to 28,329,770	\$9,520	\$10,000.00
28,329,770 to 56,498,000	\$11,295	\$12,000.00
>56,498,000	\$13,320	\$14,000.00
ACTIVITY		
Inspection	\$375	\$400
Each Sample Point Specified in DA	\$510	\$600



DOCUMENTS REQUIRED TO ACCOMPANY RD-925 USER CHARGE CERTIFIED STATEMENT

- Copies of all water bills, or water meter readings from 2021
- Copies of all 2nd installment 2020 Property Tax Bills
- Copies of first pages of all RD-920 sampling data
- Calibration records of all User owned submeters
- If merged data is used – the District sampling report
- For SIU's, the MPR worksheet

All of these must be submitted with the RD-925



OVERVIEW OF RD-925 FORM COVERSHEET

RD-925

For the 2021 Reporting Year

User Charge Annual Certified Statement

Reporting Facility Information

1. Name ABC Company
Address 123 Easy Street
City, State, Zip Code Chicago, IL 60611
Telephone 312-555-5555

User Account No.

12345

Significant-Industrial User (SIU):

Yes No

If yes, enter the number of Outlets in your Discharge Authorization (DA):

3

User Charge Classification:

Large Commercial-Industrial User (LCIU)

Tax-Exempt User (TXE)

2. Nature of Business: _____

3. a. No. of Employees: _____ b. No. of Workdays: _____ c. Operating on Weekends? Yes No

4. a. Number of Final Outlets (User Charge): _____ b. Number of Incoming Water Meters: _____

5. Dates of User Charge Sampling: _____



RD-925 COVERSHEET LINES 6-19

Annual Quantities

6. Volume (gallons):			1,000,000 gal
7. 5-Day Biochemical Oxygen Demand (BOD)			992 lbs
8. Suspended Solids (SS)			1401 lbs

Approved concentrations

→ 119 mg/L
→ 168 mg/L

User Charge Computation

Calculated automatically (once Volume, BOD and SS entered)

9. Total Annual Volume Charge:	Line 6 by \$0.00027881	\$ 278.81
10. Total Annual 5-Day BOD Charge:	Multiply Line 7 by \$0.20293	\$ 201.31
11. Total Annual SS Charge:	Multiply Line 8 by \$0.11781	\$ 165.05
12. Total Wastewater Loading Charge:	Sum Lines 9, 10, and 11	\$ 645.17
13. Administrative Cost Recovery (ACR) Charges:	Line 7 from the MPR Charge Worksheet	\$ 2,840.00
14. Total Gross User Charge:	Sum of Lines 12 and 13	\$ 3,485.17
15. Total Second Installment Property Taxes Paid to Metro Water Reclamation District:		\$ 600.00
16. Total Ad Valorem Tax Credit:	Multiply Line 15 by 0.354	\$ 212.40
17. Total Net User Charge:	Subtract Line 16 from Line 14	\$ 3,272.77
18. Total Payments Made (Year to Date):	Total of RD-913 Invoice Payments made for Reporting Year 2021	\$
19. Total User Charge Remaining Due:	Subtract Line 18 from Line 17	\$ 3272.77

SIUs ONLY from MPR worksheet

913 payment totals



RD-925 COVERSHEET CERTIFICATION

→ Prepared By: _____
Company/Title: _____
E-mail Address: _____ Telephone No.: _____

Certification: The undersigned, being first duly sworn on oath, deposes and says that he/she has examined this statement and its supporting documentation and to the best of his/her knowledge and belief, same are true, correct, and complete.

→ Signature of Officer/Owner: _____
PRINT Name & Title: _____
E-mail Address: _____ Telephone No.: _____

→ Witnessed By: _____
On: _____ (mm/dd/yy)



2021 User Charge Rates	
Volume:	\$278.81 per million gallons
5-Day BOD:	\$202.93 per thousand pounds
Suspended Solids:	\$117.81 per thousand pounds
OM&R Factor:	0.354

For District Use Only	
Year:	2021
Post Date:	_____



Calculation of Annual Volume By Meter

Calculation of Annual Volume by Meter

Meter Code	Serial No. or Account No.	Days Active	Multiplier	Unit	First Reading	First Read Date	Last Reading	Last Read Date	Meter Annual Volume
I1	12345	365	1	gal	1	1/1/21	10,000	12/31/21	= 10,026
I2	35498	365	1000	cu.ft.	100	1/1/21	5384	12/31/21	= 39,632,903
I3	5412	365	100	gal	5413	1/1/21	6423	12/31/21	= 101,277
E1	28163	365	1000	gal	16	1/1/21	21	12/31/21	= 5,014
E2	54348	365	1	gal	135400	1/1/21	136100	12/31/21	= 702
B1	786931	365	100	gal	7563	1/1/21	10568	12/31/21	= 301,326
									=
									=
									=
									=
									=
									=
									=
									=
									=
									=
									=
									=
									=
									=

Enter meter readings and dates as close to Jan 1, 2021, and Dec 31, 2021 as possible.

Calculated automatically



Calculation of Annual Volume by Outlet

Calculation of Annual Volume by Meter

Meter Code	Serial No. or Account No.	Days Active	Multiplier	Unit	First Reading	First Read Date	Last Reading	Last Read Date	Meter Annual Volume
I1	12345	365	1	gal	1	1/1/21	10,000	12/31/21	= 10,026
I2	35498	365	1000	cu.ft.	100	1/1/21	5384	12/31/21	= 39,632,903
I3	5412	365	100	gal	5413	1/1/21	6423	12/31/21	= 101,277
E1	28163	365	1000	gal	16	1/1/21	21	12/31/21	= 5,014
E2	54348	365	1	gal	135400	1/1/21	136100	12/31/21	= 702
B1	786931	365	100	gal	7563	1/1/21	10568	12/31/21	= 301,326
									=

Calculation of Total Annual Volume by Outlet

Outlet No.	Annual Volume
1A	= 39,637,915 gal
2A	= 401,901 gal
	= gal
	= gal
	= gal

Calculates automatically

Outlet No.	Annual Volume
	= gal
	= gal
	= Sum of all outlets translates to cover page gal
Total Volume	= 40,039,816 gal

$$1A = I1 + I2 - E1$$

$$2A = I3 - E2 + B1$$



Annual Quantities Calculation By Outlet

Calculation of Annual Quantities by Outlet

Outlet No.	Volume (gallons)	5-Day BOD (mg/L)	Suspended Solids (mg/L)	5-Day BOD (lbs)	Suspended Solids (lbs)
Outlet No. 1A	39,637,915	125	490	41,323	161,984
Outlet No. 2A	401,901	119	168	399	563
Outlet No.					
Outlet No.					
Outlet No.					
Outlet No.					
Outlet No.					
Outlet No.					
Outlet No.					

Automatically Entered from Volume worksheet

Must Enter from Sampling Results

Calculated automatically

Total Annual Loadings

6. Volume (gallons):	Indicate Total on Line 6 of the User Charge Annual Certified Statement	39,738,991	gal
7. 5-Day BOD (lbs):	Indicate Total on Line 7 of the User Charge Annual Certified Statement	41,722	lbs
8. Suspended Solids (lbs):	Indicate Total on Line 8 of the User Charge Annual Certified Statement	162,547	lbs



Total Annual Loadings

Total Annual Loadings

		Total	
6.	Volume (gallons): Indicate Total on Line 6 of the User Charge Annual Certified Statement	40,039,816	gal
7.	5-Day BOD (lbs): Indicate Total on Line 7 of the User Charge Annual Certified Statement	41,722	lbs
8.	Suspended Solids (lbs): Indicate Total on Line 8 of the User Charge Annual Certified Statement	162,547	lbs

Worksheet



RD 925

Annual Quantities

		Total
6.	Volume (gallons):	40,039,816 gal
7.	5-Day Biochemical Oxygen Demand (BOD) <input type="text"/> mg/L	41,722 lbs
8.	Suspended Solids (SS) <input type="text"/> mg/L	162,547 lbs



2020 Second Installment Property Taxes to MWRD

TOTAL PAYMENT DUE
\$5,111,445.13

2020 Second Installment Property Tax Bill

Property Index Number (PIN) **01-23-456-789-0000**

IF PAYING LATE, PLEASE PAY	01/02/2022 – 02/01/2022	02/02/2022 – 03/01/2022	03/02/2022 – 04/01/2022	LATE INTEREST IS 1.5% PER MONTH, BY STATE LAW
	\$5,188,116.81	\$5,264,788.49	\$5,341,460.17	

TAXING DISTRICT BREAKDOWN					
Taxing District	2020 Tax	2020 Rate	2020 %	Pension	2019 Tax
MISCELLANEOUS TAXES					
Metro Water Reclamation Dist of Chicago	579,174.11	0.402	5.53%	70,595.84	553,446.35
Parks-Museum/Aquarium Bond	8,644.39	0.006	0.08%		8,179.01
Chicago Park District	507,137.53	0.352	4.84%	38,899.75	493,466.91
Miscellaneous Taxes Total	1,094,956.03	0.760	10.45%		1,055,092.30

PROPERTY LOCATION	MAILING ADDRESS
123 Easy Street Chicago, IL 60611	John Smith 750 Easy Street Chicago, IL 60611

	Column 1 Parcel ID# (PIN)	Column 2 Physical Address of PIN	Column 3 Taxes Paid to MWRD
1.	01-23-456-789-0000	123 Easy Street Chicago, IL, 60611	\$ 579,174.11
2.			\$
3.			\$
4.			\$
5.			\$
6.			\$



2020 Second Installment Property Taxes to MWRD

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

Ad Valorem Tax Credit Worksheet

For the 2021 Reporting Year

Second Installment Property Taxes Paid to Metro Water Reclamation District:	\$ 9811.11
Total Ad Valorem Tax Credit: <small>Multiply the line above by 0.354</small>	\$ 3473.13

2020 Second Installment Property Taxes Paid to Metro Water Reclamation District

	Column 1 Parcel ID # (PIN)	Column 2 Physical Address of PIN	Column 3 Taxes Paid to MWRD
1.	01-23-456-789-0000	123 Easy Street, Chicago, Il 60611	\$ 4355.95
2.	01-23-456-781-0000	125 Easy Street, Chicago, Il 60611	\$ 5455.16
3.			\$
4.			\$
5.			\$
6.			\$
7.			\$
8.			\$
9.			\$



Calculated automatically and autopopulate Lines 15 and 16 of RD-925 coversheet



Minimum Pretreatment Requirement (MPR) Charges Worksheet

If the Yes box is checked and the number of outlets are filled out on the coverpage this worksheet automatically populates with the volume entered in Line 6 and the number of outlets.

Then the Report Review Charge and Sampling Charge are automatically calculated

MINIMUM PRETREATMENT REQUIREMENT CHARGES

1. Volume:	Line 6 from the User Charge Annual Certified Statement	40,039,816	gal
2. Report Review Charge:	Use the Volume indicated on Line 1 to determine the charge	\$ 11,295	
3. Inspection Charge:		\$ 375.00	
4. Total Number of Sampling Outlets Specified in the Discharge Authorization:		3	
5. Sampling Charge per Outlet:		\$ 510.00	
6. Sampling Charge:	Multiply Line 4 by Line 5	\$ 1,530	
7. Total MPR Charges:	Add Lines 2, 3, and 6; Indicate Total on Line 13 of the User Charge Annual Certified Statement	\$ 13,200	

And the sum of all the MPR charges is calculated here and auto populates Line 13 of the RD-925



Comments Box

Comments



925-V Payment Voucher

925-V Metropolitan Water Reclamation District of Greater Chicago	Payment Voucher		2021 User Charge
	User Account No.	Payment Amount	
Reporting Facility	12345	48,396.40	FOR DISTRICT USE ONLY
Name	ABC Company		P/A: _____
Address	123 Easy Street		D/D: _____
City, State, Zip Code	Chicago, IL 60611		P/D: _____
Telephone	312-555-5555		Ch: _____
			Ba: _____

Payable to:
Metropolitan Water Reclamation District
PO Box 95089
Chicago, IL 60694-5089

Due Date: February 22, 2022



Online Payment at www.mwrd.org/make-payment and select User Charge Payments

User Charge Payment

Payment Information

Payer Account ID *
- Select: **12345**

Confirm Facility Name *
ABC Company

First Name *
John

Last Name *
Smith

Email Address *
jsmith@abcco.com

Details

Invoice (Reference) Number

Payment Year * **2021**

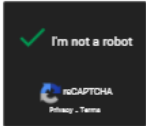
Charge Type *
- Select - **User Charge**

Payment Amount * **2,826.13**

A 2% convenience fee will be assessed on all MasterCard, Discover Card and Visa credit card transactions. There is no convenience fee for e-check transactions.
Credit card transaction limit is \$25,000.00.

CAPTCHA

This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.



Pay Now



CONTACT INFO

General Number: (312)751-3000

TEAM	LETTER GROUP	TEAM LEADER	PHONE NUMBER
1	# - Cn	Phillip Keeku	312-751-3041
2	Co - I	Amjad Kawash	312-751-3058
3	J - P	Carlando Owens	312-751-3047
4	Q - Z	Edmund Okoli	312-751-3023

Letter Group	Environmental Specialist	(312) 751-	Letter Group	Environmental Specialist	(312) 751-
# - A1	Max Cole	5936	J - Lh	Ashley Warren	3021
Am - Az	Amanda Saverson	3283	Li - Mn	Leonard Edwards	5924
B - Cd	Jennifer Entwhistle	5946	Mo - N	Preet Mittal	3004
Ce - Cn	Mathew DeGutes	3005	O - P	Barbara Scapardine	5938
Co - Ek	Carlos Diaz	5926	Q - R	Ni Ma	3026
El - Fh	Paramasivam Srinivasan	5937	S	Matthew Bryan	3027
Fi - Grd	Jose George	5951	T - Vb	Lora Buco	5912
Gre - I	Brian Pikelny	3017	Vc - Z	Ilyse Mackoff	3030



THANK YOU

Please take a moment to fill out the survey below. Your input will help us meet your needs.

<https://www.surveymonkey.com/r/M2GQ6P5>

Any Questions?

Industrial Waste Division

Pretreatment & Cost Recovery Section

METROPOLITAN WATER RECLAMATION DISTRICT

(312)751-3000

MWRD-UCTS@MWRD.ORG

WWW.MWRD.ORG